



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

TELEPHONE: 020 8464 3333

CONTACT: Kerry Nicholls  
*Kerry.Nicholls@bromley.gov.uk*

DIRECT LINE: 020 8461 7840

FAX: 020 8290 0608

DATE: 7 September 2023

## **CHILDREN, EDUCATION AND FAMILIES POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

**Meeting to be held on Wednesday 13 September 2023**

Please see the attached report marked “to follow” on the agenda.

**7c CAPITAL PROGRAMME MONITORING - 2023/24 Q1 (Pages 3 - 10)**

*Copies of the documents referred to above can be obtained from*  
<http://cds.bromley.gov.uk/>

This page is left intentionally blank

Report No.  
FSD23052

London Borough of Bromley

PART ONE - PUBLIC

---

**Decision Maker:** PORTFOLIO HOLDER FOR CHILDREN, EDUCATION, AND FAMILIES

**Date:** For Pre-Decision Scrutiny by the Children, Education and Families Budget Sub-Committee on 13 September 2023

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** CAPITAL PROGRAMME MONITORING - QUARTER 1 2023/24

**Contact Officer:** Sean Cosgrove, Principal Accountant  
Tel: 020 8313 4792 E-mail: [sean.cosgrove@bromley.gov.uk](mailto:sean.cosgrove@bromley.gov.uk)

**Chief Officer:** Director of Finance

**Ward:** All Wards

---

1. Reason for report

- 1.1 On 20 September 2023, the Executive will receive a report summarising the current position on capital expenditure and receipts following the first quarter of 2023/24 and be asked to agree a revised capital programme for the period 2023/24 to 2027/28. This report highlights changes to be put to the Executive in respect of the capital programme for the Children, Education and Families Portfolio. The revised programme for this portfolio is set out in Appendix A and detailed comments on individual schemes are shown in Appendix B; while Appendix C details the variance between the 2022/23 budget and the outturn position at year end.

---

2. RECOMMENDATION(S)

- 2.1 The Portfolio Holder is asked to note and acknowledge the changes to be put to the Executive on 20 September 2023.

Impact on Vulnerable Adults and Children:

1. Summary of Impact:

Corporate Policy

1. Policy Status: Existing Policy: capital programme monitoring is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Effective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Making Bromley Even Better". The capital review process requires Council Directors to ensure that bids for capital investment provide value for money and match Council plans and priorities.
  2. BBB Priority: Excellent Council
- 

Financial

1. Ongoing costs: Not Applicable
  2. Budget head/performance centre: capital programme
  3. Total current budget for this head: £24.7m for the Children, Education and Families Portfolio over the period 2023/24 to 2027/28
  4. Source of funding: capital grants, capital receipts, s106 and earmarked revenue contributions
- 

Personnel

1. Number of staff (current and additional): 1 FTE
  2. If from existing staff resources, number of staff hours: 36 hours per week
- 

Legal

1. Legal requirement: Non-Statutory - Government Guidance
  2. Call-in: Not Applicable
- 

Procurement:

1. Summary of procurement implications:
- 

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
- 

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors' comments: N/A

### 3 COMMENTARY

#### Capital monitoring - variations to be put to the Executive on 20 September 2023

3.1 A revised capital programme will be put to the Executive on 20 September 2023, following a detailed monitoring exercise carried out after the first quarter of 2023/24. The base position is the programme approved by the Executive on 18 January 2023, as amended by variations approved at subsequent Executive meetings. All changes to schemes in the Children, Education and Families Portfolio programme are itemised in the table below and further details are included in paragraphs 3.2 to 3.3. The revised programme for the Children, Education and Families Portfolio is attached as Appendix A, whilst Appendix B shows actual spend against budget up to the end of the first quarter of 2023/24, together with detailed comments on individual scheme progress; and Appendix C shows the outturn position for 2022/23.

	Budget 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28	Total
	£'000	£'000	£'000	£'000	£'000	£'000
Programme approved by Executive 18/01/23	4,318	10	0	0	0	4,328
Net underspend 22/23 rephased to 23/24	20,301					20,301
<b>Approved programme prior to Q1 monitoring</b>	<b>24,619</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24,629</b>
<i>Variations not requiring the approval of Executive:</i>						
Net rephasing between 23/24 and future years (para 3.2)	Cr 18,000	10,000	8,000	0	0	0
Addition of s106 to Basic Need budget (para 3.3)	43	0	0	0	0	43
<i>Variations requiring the approval of Executive:</i>						
Increase in Devolved Formula Capital (para 3.4)	55	0	0	0	0	55
<b>Revised Children Education and Families programme</b>	<b>6,717</b>	<b>10,010</b>	<b>8,000</b>	<b>0</b>	<b>0</b>	<b>24,727</b>

#### 3.2 Schemes re-phased between 2023/24 and future years

As part of the first quarter monitoring exercise, £18,000k has been re-phased from 2023/24 into 2024/25 (£10,000k) and 2025/26 (£8,000k) in the Basic Need programme to reflect revised estimates of when expenditure is likely to be incurred. Comments on scheme progress are provided in Appendix B.

#### 3.3 Additions to the programme previously approved by Executive (£43k net increase)

At their meeting of March 2023, Executive approved the addition of £43k of section 106 monies to the Basic Need budget. The same report also included a memorandum relating to £8,748k being added to the High Needs budget: this was actually from a two-year settlement already reported, and added to the capital programme, in the first quarter of 2022/23. As such, it is already included in the base position shown ("approved programme prior to Q1 monitoring").

#### 3.4 Additions to the programme requiring approval by Executive (£55k total net increase)

A total of £55k for the Devolved Formula Capital grant (DFC) has been received for 2023/24, and therefore approval will be sought to add this to the relevant capital scheme.

#### 3.5 Post-completion reports

Under approved capital programme procedures, capital schemes should be subject to a post-completion review within one year of completion. After major slippage of expenditure in prior years, Members confirmed the importance of these as part of the overall capital monitoring framework. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme's non-financial objectives. Post-completion reports on the following schemes are due to be submitted to the CEF PDS committee and the relevant budget holders will be notified directly:

- Early education for two-year-olds
- 30 hour funded childcare IT solution
- Performance management/Children’s services IT scheme
- Schools access initiative
- Seed challenge fund
- Glebe School expansion
- Security works

#### 4 POLICY IMPLICATIONS

4.1 Capital programme monitoring and review is part of the planning and review process for all services. The capital review process requires Chief Officers to ensure that bids for capital investment provide value for money and match Council plans and priorities.

#### 5 FINANCIAL IMPLICATIONS

5.1 These will be reported in full to the Executive on 18 January 2023. Changes to be put to the Executive for the Children Education and Families, Portfolio capital programme are set out in the table in paragraph 3.1 and detailed in paragraph 3.4.

<b>Non-applicable sections:</b>	Legal, Personnel and Procurement Implications, Impact on Vulnerable Adults and Children
Background documents: (Access via Contact Officer)	Capital programme monitoring Q4 2022/23 (Executive 05/07/2023) Capital programme monitoring Q3 2022/23 (Executive 18/01/23)

CHILDREN, EDUCATION & FAMILIES PORTFOLIO - APPROVED CAPITAL PROGRAMME Q1 2324									
Scheme	Total approved estimate	Spend up till 31.03.23	Estimate 2023/24	Estimate 2024/25	Estimate 2025/26	Estimate 2026/27	Estimate 2027/28	Responsible officer	Remarks
	£'000	£'000	£'000	£'000	£'000	£'000	£'000		
Glebe School expansion	4,589	4,589	0	0	0	0	0	Bollen, Rob	Final account agreed, remaining budget (£291k) moved to Basic Need
<b>Sub-total - special schools</b>	<b>4,589</b>	<b>4,589</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
Formula Devolved Capital	5,616	5,495	55	0	0	0	0	Bradshaw, David	100% government grant. In and out to schools. Funding is covered by grant received.
Seed Challenge Fund	2,050	2,050	0	0	0	0	0	Bollen, Rob	Scheme closed, remaining budget (£414k) moved to capital maintenance
Schools Access Initiative	1,390	1,439	-48	0	0	0	0	Bollen, Rob	Programme now closed. Accessibility works and any remaining needs now funded via Basic Need.
Security Works	1,237	1,237	0	0	0	0	0	Bollen, Rob	
Children and Family Centres	6,662	6,613	49	0	0	0	0	Dunley, Rachel	100% DfES grant.
Transforming Children's & Family Centres	1,420	1,223	197	0	0	0	0	Dunley, Rachel	
Refurbishment of Saxon Family Contact Centre	160	14	146	0	0	0	0	Dunley, Rachel	
Capital maintenance in schools	14,149	10,995	3,154	0	0	0	0	Bollen, Rob	100% government grant. Also incorporates remaining monies from closed schemes (notably, Seed Challenge Fund.)
Basic Need	102,803	81,766	3,081	10,000	8,000	0	0	Bollen, Rob	100% government grant. Also incorporates remaining monies from closed schemes (notably, Glebe School expansion.)
Mobile technology to support children's social workers	71	53	18	0	0	0	0	Dare, David	100% government grant.
Youth centres - Capital improvements	72	69	3	0	0	0	0	King, Linda	Youth Capital Fund grant £72k
S106 - Education (unallocated)	2	0	2	0	0	0	0	Bollen, Rob	S106 receipts - now transferred to Basic Need budget. Remaining £2k represents interest on balances.
Feasibility Studies	70	0	60	10	0	0	0	Bollen, Rob	
<b>Sub-total - other education schemes</b>	<b>135,703</b>	<b>110,954</b>	<b>6,717</b>	<b>10,010</b>	<b>8,000</b>	<b>0</b>	<b>0</b>		
<b>Total - Children, Education and Families portfolio</b>	<b>140,292</b>	<b>115,543</b>	<b>6,717</b>	<b>10,010</b>	<b>8,000</b>	<b>0</b>	<b>0</b>		

**CHILDREN, EDUCATION & FAMILIES PORTFOLIO - APPROVED CAPITAL PROGRAMME Q1 2324**

Scheme	Estimate 2023/24 as at Jan 2023	Actual up to end Q1 2023/24	Estimate 2023/24 as at end Q1	Commentary
		£'000	£'000	
Glebe School expansion	0	0	0	Final account agreed. Final invoices being paid. Remaining monies to be move to Basic Need. C90702
<b>Sub-total - special schools</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Formula Devolved Capital	0	0	55	In and out to Schools. Funding is covered by grant received.
Seed Challenge Fund	0	0	0	Scheme closed. Remaing monies to be transferred to capital maintenance C90604
Schools Access Initiative	0	8	-48	Programme now closed. Accessibility works now funded via Basic Need. Any remaining needs to be transferred to Basic Need
Security Works	0	9	0	Programme closed - remaining monies moved to capital maintenance C90604
Children and Family Centres	0	0	49	Works are managed by Operational Property (now Amey). £50k Budget for any unforeseen premises issues and planned improvements. Current priority for the budget has been agreed for works to be carried out at outside play areas. These funds are likely to be used for that.
Transforming Children's & Family Centres	0	41	197	
Refurbishment of Saxon Family Contact Centre	0	0	146	
Capital maintenance in schools	0	856	3,154	Awaiting a c.£800k invoice from the DfE for completed works on the DfE delivered Marjorie McClure new build and relocation project - this is reflected in the expenditure figure shown. Current year's budget agreed by the CEF Porfolio Holder at CEF PDS in June 2023. Monies being held unallocated to support the refurbishment of the old Marjorie McClure school which is currently at feasibility.
Basic Need	4,308	80	3,081	Basic Need Programme Update agreed by the Executive March 2023. Includes new SEN schemes at Oaklands Primary School and The Highway Primary School. All S106 monies allocated.
Mobile technology to support children's social workers	0	0	18	This spend will afford the ASYEs and 'frontline' staff as part of the recruitment and retention of 'Grow Your Own Staff' to improve the permanency figures to 90%. Continued roll out of mobile phones to these staff is required to enhance day to day practice -staff expect up to date equipment which assists in recruitment and retention
Youth centres - Capital improvements	0	0	3	The remaining budget of £3k will be used for the disabled toilets at Mason's Hill in order to comply with DDA.  Youth Centres are re opening with Public Health advice and measures in place . Funds needed for minor improvement work/ repairs on buildings.
S106 - Education (unallocated)	0	0	2	Apart from residual £2k (interest) all S106 funds allocated to schemes in Basic Need Programme
Feasibility Studies	10	0	60	This budget will be used for feasibility works.
<b>Sub-total - other education schemes</b>	<b>4,318</b>	<b>994</b>	<b>6,717</b>	
<b>Total - Children, Education and Families portfolio</b>	<b>4,318</b>	<b>994</b>	<b>6,717</b>	



## CHILDREN, EDUCATION &amp; FAMILIES PORTFOLIO - PROGRAMME OUTTURN 2223

Scheme	Estimate 2022/23 as at Jan 2023	22/23 outturn	Variance	Commentary
		£'000	£'000	
Glebe School expansion	374	84	290	Underspend reprofiled into 2023/24
<b>Sub-total - special schools</b>	<b>374</b>	<b>84</b>	<b>290</b>	
Formula Devolved Capital	179	179	0	
Seed Challenge Fund	414	0	414	Scheme closed - underspend transferred to capital maintenance
Schools Access Initiative	16	64	-48	
Security Works	73	141	-68	Scheme closed - overspend transferred to capital maintenance
Children and Family Centres	49	0	49	Underspend reprofiled into 2023/24
Transforming Children's & Family Centres	1,258	1,060	198	Underspend reprofiled into 2023/24
Refurbishment of Saxon Family Contact Centre	146	0	146	Underspend reprofiled into 2023/24
Capital maintenance in schools	3,351	545	2,806	Underspend reprofiled into 2023/24
Basic Need	17,404	965	16,439	Underspend reprofiled into 2023/24
Mobile technology to support children's social workers	18	0	18	Underspend reprofiled into 2023/24
Youth centres - Capital improvements	3	0	3	Underspend reprofiled into 2023/24
S106 - Education (unallocated)	2	0	2	Underspend reprofiled into 2023/24
Feasibility Studies	50	0	50	Underspend reprofiled into 2023/24
<b>Sub-total - other education schemes</b>	<b>22,963</b>	<b>2,954</b>	<b>20,011</b>	
<b>Total - Children, Education and Families portfolio</b>	<b>23,337</b>	<b>3,038</b>	<b>20,301</b>	

This page is left intentionally blank